LEARN.
THINK.
CREATE.

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STUDY SMARTER
NOT HARDER

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1 **Summarize and review**
Take a few minutes at the end of each class or day, to summarize key concepts and points covered. Review frequently.

2 **Multiple-choice questions**
Read questions and try to think of the correct answer before you look at the choices. Mark questions you can't answer, and come back to them later.

3 **Quickly look over a test before you start**
Reality check your situation. You'll either gain a sense of confidence, or know you have your work cut out for you.

4 **Read and understand instructions**
Know the requirements, then respond accordingly. For example, if a short question calls for highlights, don't give details.

5 **Answer easy questions first**
Start with questions you know how to answer, then tackle questions you're less sure about.

6 **Keep your cramming focused**
If you haven't prepared for a test, you'll have to cram. Focus on sections you think are most relevant, skim important parts of text, make flash cards or lists of key concepts, or memorize by audibly repeating key information.

7 **Quality over quantity**
Instructors want to see a focused response to a question, not a rambling, long-winded response.

8 **Take time to review**
Leave enough time at the end of your test to scan your work. This lets you add something more to an earlier question that you've remembered while answering a later one. It also lets you clean up a mistake, or fill in a blank that you may have missed.

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